WEST CUMBERLAND ORIENTEERING CLUB

CONSTITUTION NAME:

The name of the Club shall be the WEST CUMBERLAND ORIENTEERING CLUB, hereinafter referred to as WCOC.

OBJECTIVES:

The objectives of the Club shall be to encourage the Sport of Orienteering and such similar sports as shall be decided at an Annual General Meeting.

MEMBERSHIP:

Membership of the WCOC shall be open to all.

FEES:

Membership fees shall be set at the Annual General Meeting and shall apply for twelve months starting on January 1st of the following year. Fees shall be paid before their due date.

FINANCE:

The financial year shall run from 1 August to 31 July each year.

Accounts shall be submitted annually at the Annual General Meeting. Monies received by the Treasurer on behalf of WCOC shall be deposited in banking facilities which are convenient for the Treasurer. Accounts should be audited by a person appointed by the Committee.

In the event of WCOC ceasing to function for a period of at least twelve months, all monies shall be transferred to the appropriate Regional Association.

COMMITTEE:

Management of the WCOC shall be by a Committee consisting of a Chair, Vice Chair, Secretary and Treasurer and up to 7 members. The Officers shall be members of WCOC through the National Governing Body of the Sport of Orienteering.

The Committee shall be elected annually at the Annual General Meeting.

Motions shall be carried by a simple majority, the Chair having the casting vote. A quorum shall consist of four voting members of the Committee.

The Committee shall have the power to co-opt additional or replacement members for the efficient execution of its duties. Additional members shall not be entitled to a vote if the total Committee membership exceeds that defined above.

The Committee shall have the power to appoint Honorary Life Members.

SUB COMMITTEE:

The Committee shall have the power to set up sub-committees, under the chairmanship of a member of the Committee, for specific purposes. The members of a subcommittee shall be decided by the sub-committee Chair and approved by the Committee. All sub-committees shall formally cease to exist when they have fulfilled their task, or at an AGM, whichever is the sooner. The Chair and Secretary shall be ex-officio members of all subcommittees.

ANNUAL GENERAL MEETING:

The Annual General Meeting shall take place within three months of the end of the financial year.

Amendments to the constitution and items for inclusion on the Agenda shall be received in writing by the Secretary at least 14 days before the AGM and shall be accompanied by the signatures of at least two voting members of the club.

Nominations for Committee posts shall be received in writing by the Secretary at least 28 days before the AGM and shall be accompanied by the signature of the nominee and at least two voting members of the club.

Nominations for Committee posts may be accepted at the AGM if there are insufficient nominations to fill any posts.

The Chair or nominated designate shall carry the club vote at relevant meetings of the Regional Association.

SPECIAL GENERAL MEETING:

A Special General Meeting shall be called by the Committee or by a request submitted to the Secretary in writing and supported by 20% of the membership of the Club.

A Special General Meeting shall be held within 21 days of it being called and shall only discuss the business for which it is called.

VOTING RIGHTS:

The minimum voting age at an Annual or Special General Meetings shall be 10 years for a national governing body member.

Members of WCOC through the national governing body shall have one vote, and may only vote if they are present at an Annual or Special General Meeting, or have duly authorised another member to vote for them.

All motions at Annual and Special General Meetings shall be decided by a simple majority with the Chair having the casting vote.

Notes:

(a) Age shall be as at the date of the meeting.

(b) Applications for proxy votes shall be made in writing to the Secretary at least 7 days prior to a Annual and Special General Meeting and should be accompanied by a stamped addressed envelope.

(c) A Proxy Vote shall only be recognised if the official form is signed by both the member and the nominee and is in the hands of the Secretary at least two clear days before an Annual or Special General Meeting.

(d) The nominated Member: (i) shall be entitled to vote, (ii) shall hold no more than 1 proxy vote, & (iii) shall be present at the meeting.

SAFEGUARDING CHILDREN AND AT-RISK ADULTS:

1. The WCOC agrees to adopt the British Orienteering Safeguarding Policy and Procedures.

2. All individuals involved in orienteering through WCOC at every level, including participants, Officials, Instructors/Coaches, Administrators, Club Officials or spectators (where it is feasible to manage) agree to abide by the British Orienteering Code of Ethics and Conduct ("Code") and all such individuals participating or being involved in orienteering through WCOC in one of the aforementioned roles or in a role which comes within the intended ambit of this paragraph and the British Orienteering Safeguarding Policy and Procedures generally are deemed to have assented to and as such recognise and adhere to the principles and responsibilities embodied in the Code.

3. Each and every constituent member of WCOC including without limitation all clubs and disciplines, shall be responsible for the implementation of the British Orienteering Safeguarding Policy and Procedures in relation to their members.

INTERPRETATION:

Requests for interpretation or decisions on any matter not covered by this Constitution shall be referred to the WCOC Committee.

Approved at the Annual General Meeting – 18th October 2018

Section on "Safe-guarding children and at-risk adults" added and approved at AGM – 20th October 2016

Change in number of days from 28 to 14 amended in the AGM section – 22nd October 2025